

Charter

United States Naval Academy Board of Visitors

1. Committee's Official Designation: The committee shall be known as the United States Naval Academy Board of Visitors ("the Board").
2. Authority: The Secretary of Defense, pursuant to 10 U.S.C. § 8468 and in accordance with the Federal Advisory Committee Act (FACA) (5 U.S.C., Appendix) and 41 C.F.R. § 102-3.50(a), established the Board as a non-discretionary advisory committee.
3. Objectives and Scope of Activities: The Board shall provide independent advice and recommendations on matters relating to the United States Naval Academy ("the Academy"), as set forth in paragraph four below.
4. Description of Duties: The Board, pursuant to 10 U.S.C. § 8468(e), provides independent advice and recommendations to the President of the United States on the state of morale and discipline, the curriculum, instruction, physical equipment, fiscal affairs, academic methods, and other matters relating to the Academy that the Board decides to consider.

Pursuant to 10 U.S.C. § 8468(d), the Board shall visit the Academy annually. With the approval of the Secretary of the Navy, the Board or its members may make other visits to the Academy in connection with the duties of the Board or to consult with the Superintendent of the Academy. Pursuant to 10 U.S.C. § 8468(f), the Board shall submit a written report to the President of its actions within 60 days after its annual visit to the Academy, to include the Board's views and recommendations pertaining to the Academy. Any report of a visit, other than an annual visit, shall, if approved by a majority of the members of the Board, be submitted to the President within 60 days after the approval.

5. Agency or Official to Whom the Committee Reports: The Board shall report to the President of the United States. The Secretary of the Navy, in accordance with Department of Defense (DoD) policy and procedures, may act upon the Board's advice and recommendations.
6. Support: The DoD, through the Office of the Department of the Navy and the Superintendent of the Academy, provides the necessary support for the Board and ensures compliance with the requirements of the FACA, the Government in the Sunshine Act ("the Sunshine Act") (5 U.S.C. § 552b), governing federal statutes and regulations, and DoD policy and procedures.
7. Estimated Annual Operating Costs and Staff Years: The estimated annual operating cost, to include travel, meetings, federal staff payments, and contract support, is approximately \$29,554.00. The estimated annual personnel cost to the DoD are 0.2 full-time equivalents.
8. Designated Federal Officer: The Board's Designated Federal Officer (DFO) shall be a full-time or permanent part-time DoD civilian officer or employee, or active duty member of the Uniformed Services, designated in accordance with DoD policy and procedures.

The Board's DFO is required to attend all Board meetings for the entire duration of each and every meeting. However, in the absence of the Board's DFO, a properly approved Alternate DFO, duly designated to the Board in accordance with established DoD policy and procedures, must attend the entire duration of all Board meetings.

The DFO, or the Alternate DFO, approves and calls all Board meetings; prepares and approves all

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meeting agendas; and adjourns any meeting when the DFO or ADFO determines adjournment to be in the public interest or required by governing regulations or DoD policy and procedures.

9. Estimated Number and Frequency of Meetings: The Board shall meet at the call of the Board's DFO, in consultation with the Board's Chair and the Secretary of the Navy. The estimated number of meetings is three per year.
10. Duration: The need for this Board is on a continuing basis; however, the Board is subject to renewal every two years.
11. Termination: The Board shall terminate upon rescission of 10 U.S.C. § 8468.
12. Membership and Designation: The Board, pursuant to 10 U.S.C. § 8468(a), shall be constituted annually and composed of the following 15 members:
 - a. The Chair of the Committee on Armed Services of the Senate, or designee;
 - b. Three other members of the Senate designated by the Vice President or the President pro tempore of the Senate, two of whom are members of the Committee on Appropriations of the Senate;
 - c. The Chair of the Committee on Armed Services of the House of Representatives, or designee;
 - d. Four other members of the House of Representatives designated by the Speaker of the House of Representatives, two of whom are members of the Committee on Appropriations of the House of Representatives; and
 - e. Six persons designated by the President of the United States.

Pursuant to 10 U.S.C. § 8468(b), Board members designated by the President shall serve for three years each, except that any member whose term of office has expired shall continue to serve until a successor is appointed. The President shall designate two persons each year to succeed the members whose terms expire that year. Pursuant to 10 U.S.C. § 8468(c), if a Board member dies or resigns, a successor shall be designated for the unexpired portion of the term by the official who designated the member.

Board members who are not full-time nor permanent part-time federal civilian officers or employees, or active duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as special government employee (SGE) members. Board members who are full-time or permanent part-time federal civilian officers or employees, or active duty members of the Uniformed Services, shall be appointed pursuant to 41 C.F.R. § 102-3.130(a) to serve as regular government employee (RGE) members.

Each Board member is appointed to exercise his or her own best judgment on behalf of the DoD, without representing any particular point of view, and to discuss and deliberate in a manner that is free from conflicts of interest.

The Board members shall select the Chair from the total membership.

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Except for reimbursement of official Board-related travel and per diem, Board members serve without compensation.

13. Subcommittees: The DoD has determined that subcommittees are not authorized for this Board.
14. Recordkeeping: The records of the Board will be managed in accordance with General Record Schedule 6.2, Federal Advisory Committee Records, or other approved agency records disposition schedule, and the appropriate DoD policy and procedures. These records will be available for public inspection and copying, subject to the Freedom of Information Act (5 U.S.C. § 552).
15. Filing Date: November 13, 2020