

Membership Balance Plan
United States Naval Academy Board of Visitors

Agency: Department of Defense (DoD)

1. Authority: The Secretary of Defense, pursuant to 10 U.S.C. § 8468 and in accordance with the Federal Advisory Committee Act (FACA) (5 U.S.C., Appendix) and 41 C.F.R. § 102-3.50(a), established the United States Naval Academy Board of Visitors (“the Board”) as a non-discretionary advisory committee.
2. Mission/Function: The Board, pursuant to 10 U.S.C. § 8468(e), provides independent advice and recommendations to the President of the United States on matters relating to the United States Naval Academy (“the Academy”), including the state of morale and discipline, the curriculum, instruction, physical equipment, fiscal affairs, academic methods, and other matters relating to the Academy that the Board decides to consider.

Pursuant to 10 U.S.C. § 8468(d), the Board shall visit the Academy annually. With the approval of the Secretary of the Navy, the Board or its members may make other visits to the Academy in connection with the duties of the Board or to consult with the Superintendent of the Academy. The Board shall submit a written report to the President of its actions within 60 days after its annual visit to the Academy, to include the Board’s views and recommendations pertaining to the Academy. Any report of a visit, other than an annual visit, shall, if approved by a majority of the members of the Board, be submitted to the President within 60 days after the approval.

3. Points of View: The Board, pursuant to 10 U.S.C. § 8468, is constituted annually and composed of 15 members. The members shall be chosen by the individuals listed, and in the manner discussed, in paragraph five below.

Board members who are not full-time nor permanent part-time federal civilian officers or employees, nor active duty members of the Uniformed Services, shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as special government employee members. Board members who are full-time or permanent part-time federal civilian officers or employees, or active duty members of the Uniformed Services, shall be appointed pursuant to 41 C.F.R. § 102-3.130(a) to serve as regular government employee member.

Each member, based upon his or her individual experiences, exercises his or her own best judgment concerning matters before the Committee, does not represent any particular point of view, and discusses and deliberates in a manner that is free from conflicts of interest.

4. Other Balance Factors: N/A
5. Candidate Identification Process: The Board, pursuant to 10 U.S.C. § 8468(a), is composed of the following 15 individuals:
 - a. The Chair of the Committee on Armed Services of the Senate, or designee;
 - b. Three other members of the Senate designated by the Vice President or the President pro tempore of the Senate, two of whom are members of the Committee on Appropriations of the Senate;

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- c. The Chair of the Committee on Armed Services of the House of Representatives, or designee;
- d. Four other members of the House of Representatives designated by the Speaker of the House of Representatives, two of whom are members of the Committee on Appropriations of the House of Representatives; and
- e. Six persons designated by the President.

Pursuant to 10 U.S.C. § 8468(b), Board members designated by the President shall serve for three years each, except that any member whose term of office has expired shall continue to serve until his or her successor is appointed. The President shall designate two persons each year to succeed the members whose terms expire that year. Pursuant to 10 U.S.C. § 8468(c), if a Board member dies or resigns, a successor shall be designated for the unexpired portion of the term by the official who designated the member.

Following the President's appointments, the candidates are required to complete the necessary appointment paperwork, to include meeting ethics requirements stipulated by the Office of Government Ethics for Federal advisory committee members.

6. Subcommittee Balance: The DoD has determined that subcommittees are not authorized for this Board.
7. Other: As nominees are considered for appointment to the Board, the DoD adheres to the Office of Management and Budget's Revised Guidance on Appointment of Lobbyists to Federal Committees, Boards, and Commissions (79 FR 47482; August 13, 2014) and the rules and regulations issued by the Office of Government Ethics.
8. Date Prepared: